



Sons of The American Legion Detachment of Alabama Expense Report

Payable to: _____

Address: _____

Office Held: _____

Explanation/Reason for expenses: _____

Date	* Mileage computed @ 30¢ per mile, plus 5¢ for each additional officer in vehicle, not to exceed 40¢ per mile.				Total	Admin Only		
						Account Number	Amount Budgeted	Amount Approved
TRANSPORTATION								
	Miles	Additional Officer Name(s)	# Add'l Officers	Rate *				
LODGING								
MEALS								
		Breakfast	Lunch	Dinner				
OTHER								
TOTALS								

X

Detachment Officer

X

Detachment Finance Officer

Submit to:

**ANDREW CHERRY
DETACHMENT ADJUTANT/FINANCE OFFICER
86 Sterling Dr.
Elmore, AL 36025**

Official Use Only	
Received	
Approved	